

HIGHWAY PATROL FIRST SERGEANT

DESCRIPTION OF WORK

This is supervisory work in directing highway patrol activities in an assigned district of the State. Employees supervise a district highway patrol station with responsibility for planning, assigning, and reviewing the work of subordinate patrol sergeants and troopers engaged in the enforcement of motor vehicle laws. Employees are expected to apply patrol policies in carrying out recurring patrol functions in accordance with general orders issued by a troop commander. Work includes the making of frequent inspections and evaluations of work performed by subordinate officers. Work is performed independently and is reviewed by inspection and through oral and written reports to superiors.

EXAMPLES OF DUTIES PERFORMED

Executes orders emanating from patrol and troop headquarters.
Develops and implements traffic control plans and district training programs.
Superintends the conduct of assigned personnel and assumes disciplinary responsibilities; evaluates personnel performance; conducts inspections of assigned personnel, equipment, and facilities; prepares work schedules.
Conducts research, analyzes data, and plans and implements selective enforcement activities based on traffic accident statistics; plans and conducts conferences to discuss patrol policies and procedures and to project accident prevention plans; constantly studies high accident locations and seeks cooperation of highway engineers, educational groups, and local law enforcement agencies in an effort to take corrective action.
Assumes command of an assigned number of highway patrol riot squads and provides for their direction and protection during crowd control situations.
Performs related duties as required.

RECRUITMENT STANDARDS

Knowledges, Skills, and Abilities

Considerable knowledge of highway patrol methods and procedures.
Considerable knowledge of first-aid principles and practices.
Skill in the use of firearms.
Skill in the use of crowd control techniques, procedures, and equipment.
Ability to plan, organize, direct, and review the work of subordinate personnel.
Ability to maintain effective working relationships between patrol employees, other law enforcement agencies, and the general public through contact and cooperation with these groups.
Ability to interpret and apply pertinent provisions of motor vehicle laws and the criminal code.
Ability to gather, organize, interpret, and present information orally or in writing.
Ability to react quickly and calmly in emergency situations.
Ability to maintain routine clerical records and to prepare reports from these records.
Physical strength sufficient to withstand long hours of continuous duty.

Minimum Education and Experience

Graduation from high school, preferably supplemented by formal training in modern police methods, and four years of experience in highway patrol or safety work; or an equivalent combination of education and experience.